



80th Annual SGV 4-H FAIR April 29, 2011 - May 1, 2011

THEME: "A COUNTRY FAIR"

Vendor Fair - Saturday, April 28, 2012
9:00 a.m. to 4:00 p.m.

at the Chino Fairgrounds in Chino, CA



WWW.SGV4HFAIR.COM
SGV4HFAIR2@GMAIL.COM

VENDOR FAIR APPLICATION

Name

Address

City State Zip Code

4-H Club Name / Business Name

Business License # Are you a Non-Profit Group?
 Yes No 501(c) Tax ID #

E-Mail Address

Home Number Work Number Cell Phone

Cost: \$25.00 10'x10' space (own set-up, i.e. table, chairs, tent etc. is the vendors responsibility) **NO ELECTRICITY!**
(Eligible 4-H Groups can request a fee waiver to the SGV 4-H Fair Board for their 50% Discount vendor fee by April 15, 2012 and an approval vote will be considered at the April 19, 2012 Fair Committee Meeting)

Be aware, this is not Traditional Vendor Expo but a 4-H Fair.

~~We will be jurying vendors for crowd appeal, i.e. balloons, giveaways, mascot, etc.~~

~~Please describe below the items you will be exhibiting and what you will be doing to draw people to your booth:~~

RELEASE AND ACKNOWLEDGEMENT:

I agree to assume full responsibility for any damage, loss, or theft to my exhibitor/property, and agree that I will indemnify and hold harmless the San Gabriel Valley 4-H Fair, Los Angeles County 4-H, SGV 4-H Fair Committee, its volunteers and the City of Chino from any claim or cause resulting from my actions.

Print Name Signature Date

OFFICE USE ONLY:

Date Application Received: _____ CK #: _____ AMT: \$ _____ Booth #: _____

SGV 4-H FAIR VENDOR APPLICATION RULES AND REGULATIONS

The San Gabriel Valley 4-H Fair is accepting applications for the exhibitors at its 78th Annual 4-H Fair to be held at on Saturday, April 28, 2012. There will be NO RAIN DATE. Hours for the Vendor Fair will be Saturday, April 28, 2012 from 9:00 A.M. to 4:00 P.M.

If you wish to participate this year, please complete & print and return the top half of this application, as soon as possible, along with a check for \$25.00 for Saturday, April 28, 2012. Space is not limited and reservations are taken on a "first come, first served" basis. Display area(s) are 10'x10'. There is NO ELECTRICITY available for the day of the SGV 4-H Fair. There will be a \$15.00 late fee for each space if applications are postmarked after April 15, 2012. All fees paid are applied to the SGV 4-H Fair General Fund and are non-refundable donations.

Your Application must be accompanied by a photograph of the items you will have on display in the booth. Photographs will not be returned unless you enclose a self-addressed stamped envelope. To be accepted as an Arts & Crafts Exhibitor, you must list below everything you will display in the booth (any craft not listed cannot be displayed at the SGV 4-H Fair). All items displayed must be handmade or personalized to qualify for sale in the vendor section. Displays are to be set-up Saturday morning between 7:00 A.M. to 8:30 A.M. ABSOLUTELY NO VEHICLES WILL BE ALLOWED ON THE GROUNDS INSIDE THE FAIR GATE/FENCE AFTER 8:30 A.M. ALL VEHICLES MUST BE PARKED IN THE MAIN PARKING LOT ON THE CHINO FAIRGROUNDS.

If your application is approved, you will receive an approval status instructions and directions via e-mail after April 19, 2012. Acceptance of applications after that date is at the discretion of the SGV 4-H Fair Executive Director and/or Publicity Director and will include the above mentioned penalty charge if applicable. The State of California requires that we have your Taxpayer I.D. #.

Rules and Regulations - PLEASE READ BEFORE FILLING OUT APPLICATION

1. Exhibit spaces are open to all vendors excluding all alcohol/drug vendors. Food Vendors are reviewed on a case by case basis by the SGV 4-H Fair Executive Board. Spaces will be assigned on receipt of registration. The Fair is open to any type of Vendor excluding food or alcohol vendors of any kind. Each Vendor must submit at least 3 pictures which will be reviewed by the SGV 4-H Fair Committee. These will be returned only if accompanied by a self-addressed stamp envelope, otherwise they will be placed in your registration packet to be picked up on show day. (All vendors must submit a list of all items to be sold).

2. **REQUIRED BY ALL APPLICATIONS WHO ARE SELLING ITEMS:** Chino Business License Form. This must be delivered to the Chino City Hall or mailed. You do not have to submit it online. Fee: \$40.00 for Vendors and \$50.00 for Professionals. Front page of this form only has to be filled out. To obtain one, please call Denise Morris or Alicia Rios at the Chino City Hall at (909) 591-9819 or download from web site. Address for City Hall: Chino City Hall, 13220 Central Ave., Chino, CA 91710. To download the forms go to <http://www.cityofchino.org/Modules/ShowDocument.aspx?documentid=582> or <http://www.cityofchino.org/index.aspx?page=453>

3. **REQUIRED BY ALL APPLICANTS BY ALL APPLICANTS WHO ARE SELLING ITEMS:** State of California Board of Equalization Form BOE-410-D (Front) REV.5 (12-02) Swap Meets, Flea Markets, and Special Events Certification. To download the forms go to <http://www.boe.ca.gov/sutax/staxformsm.htm> or <http://www.boe.ca.gov/pdf/boe410d.pdf>.

4. Booth Spaces are 10'x10' and in the open air. No tables or chairs will be furnished. You will be responsible for setting up and furnishing all equipment. All Vendors may check-in between 7:00 A.M. - 8:30 A.M on Saturday, April 28, 2012. You must remain open until 4:00 P.M.

5. **COST OF VENDOR BOOTHS FOR THE FAIR IS \$25.00 EACH.** (Eligible 4-H Groups can request a 50% fee waiver to the SGV 4-H Fair Board for their COMP vendor fee by April 15, 2012. A approval vote will be considered at the April 21, 2011 Committee Meeting. No electricity is available and all vendors must get approval by the SGV 4-H Fair Executive Director if you are planning on operating a small generator & No electric heaters allowed & No Water is furnished.

6. San Gabriel Valley 4-H Fair reserves the right to refuse space or close-down an exhibit which fails to meet the above rules and to assign booth spaces at its discretion. Booth space preference will be considered but cannot be guaranteed.

7. Parking: Parking allowed in designated areas only. Parking spaces will be given out at the SGV 4-H Fair Office Administration Table when you check-in. There must be displayed in your vehicle at all times. Unauthorized vehicles may be towed at owners' expense.

8. Make checks payable to: SGV 4-H FAIR. No refunds will be made after April 19, 2012. Applications will be accepted upon availability of spaces. There will be a \$30.00 charge for all return checks. Mail applications & check to: SGV 4-H Fair, Attn.: Vendor Fair Application, 9497 East Foster Rd., Downey, CA 90242

9. Special accommodations will be made for those with special needs upon availability and if requests are made in advance.

10. NO PETS ALLOWED, NO EXCEPTIONS.

11. NO DRUGS OR ALCOHOL ALLOWED AT ANY TIME. And if you are caught, the SGV 4-H Fair Executive Director has the right to call the Chino Police Department for prosecution.

12. NO SMOKING ALLOWED AT ANY TIME ON THE CHINO FAIRGROUNDS DURING THE SGV 4-H FAIR AND VENDOR FAIR.

13. University of California Non-Discrimination: The University of California prohibits discrimination or harassment of any person on the basis of race, color, national origin, religion, sex, gender identity, pregnancy (including childbirth, and medical conditions related to pregnancy or childbirth), physical or mental disability, medical condition (cancer-related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or status as a covered veteran (covered veterans are special disabled veterans, recently separated veterans, Vietnam era veterans, or any other veterans who served on active duty during a war or in any of its programs or activities).

14. **DISCLAIMER:** University policy is intended to be consistent with the provisions of applicable State and Federal Laws. Inquires regarding the University's nondiscrimination policies may be directed to the Affirmative Action/Staff Personnel Services Director, University of California, Agriculture and Natural Resources, 300 Lakeside Drive, 6th Floor, Oakland, CA 94612-3550 (510) 987-0096. More Information may be found at: http://danr.ucop.edu/aa/Dull_Content.htm.