

**San Gabriel Valley 4-H Fair
Board Meeting – January 21st, 2016**

at Mary Lash's home (9497 E Foster Road, Downey, CA)

Meeting was called to order at 7:40pm by adult Executive Director Marjorie Rodriguez. Abigail Wright led the Pledge of Allegiance and Elizabeth Wright led the 4-H pledge.

Roll Call and Quorum Check – An attendance sheet was passed around and those attending on the conference call were noted. It was determined that a quorum for the meeting was present. The meeting Ground Rules were posted on the wall.

Treasurer's Report – Mary Lash gave the Treasurer's Report as follows:

Bank Balance as of December 31, 2015 - \$15,021.93. There was no fair income or expenses since our last meeting in November. Noel Keller mentioned that she had submitted a bill at the November meeting for the 2015 fair engraving of the finally-found Table Setting fair trophy.

Minutes Approval – It was moved by Dee Keese, second by Rick Herbert and passed to accept the minutes of the November 19th fair board meeting as posted on the fair website.

Old Business

2016 Fair Theme – At our prior fair board meeting it was voted that the theme for the 2016 SGV 4-H Fair would be "4-H – Keepin' It Fresh". We should now try to think of a few new opportunities/activities for the fair this year to go along with the theme of "4-H -Keepin' It Fresh".

Fair BBQ – It was moved by Mary Lash, seconded by Dee Keese and passed to keep the cost of the BBQ meal the same as last year, \$10.00. BBQ reservations should be sent to Mary Lash. Clubs should try to advertise more the fair BBQ opportunity and advance reservation.

Fair Honor Court – It was moved by Dee Keese, seconded by Rick Herbert and passed to accept the member names of the following people for the 2016 fair honor court:

Abigail Wright	Camille Norczyk	Wesley Rich
Elizabeth Wright	Katherine Cao	Megan Okamoto

It was later moved by Mary Lash, seconded by Victoria Rosenfield and passed to have up to seven people on the fair honor court this year. Ashlyn Spaziano was then added to the 2016 fair honor court list. We will ask Debbie Treadwell to set the date for the court interviews and activities and to send fair court information to these seven people. If any of the seven people decide to not be on the court, they should inform Debbie of that decision.

New Business

Director Reports:

Assistant Executive Director – Danielle Sevilla reported that:

- the contract for the fairgrounds has been signed. Dawn has the contract and can forward the contract to Mary if that is what is needed
- Mary should send a check to the fairgrounds at least 30 days before our event there
- April 21-23, 2017 has been reserved with the fairgrounds for the 2017 SGV fair
- youth directors should email a photo of themselves to Shannon Chen (chen.shannon@cox.net)

Activities – Noel Keller reported for Debbie Treadwell that she stills needs a person(s) to organize and run the Show Your Talent activity. Let Debbie know if you are interested.

Small Livestock – Dee Keese had emailed to the fair mailing list three showmanship score sheets (one each for Rabbit, Cavy and Poultry) from the American Rabbit Breeders Assn. It was noted that the same information is being evaluated by the score sheets as is described in the Fair Handbook, but these more current score sheets provided more detail and would be easier for scoring by the judges. It was decided that no change was needed for the Fair Handbook, but the newer score sheets should be used for this year's fair.

Home Economics – Victoria Rosenfield reported that she still needs to contact her youth Director for making plans for their area.

Large Livestock – Alexa Sutter reported that she still needed to contact the Horse leader to determine if there will be a horse show or demonstration at the fair this year. We requested that she let us know about the horse show or demonstration at the next fair board meeting.

2016 Fair Flysheet – Information for the 2016 Fair Flysheet was discussed. The offer to make copies of the Fair Handbook should be removed. All the fair dates should be updated to April 22-23. No changes to the fair schedule are needed at this time. Entry forms are due by April 1 with a grace period until April 14th (the April fair board meeting date). Entries post-marked or delivered after April 14th will be charged double the entry fee and should be submitted with two copies. The phrase “new this year” should be removed from Create An Entry Reflecting the Fair Theme, Show Your Talent, Archery Competition and Goats Project Club Trophy.

2016 Fair Forms – No changes, other than the date of the 2016 fair, are needed for the 2016 fair forms. Peter Michel is asked to update the fair forms with the April 22-23 dates for the fair. If fair directors decide that other changes are needed for the forms, they should contact Peter before the next fair board meeting.

Recycling at the Fair – It was decided that recycling should be organized for the fair. The money made from the recycling of cans, bottles, etc. would go to the fair to help pay for fair expenses. A person(s) is needed to organize and run this activity. We were asked to go back to our clubs to see if there was anyone who might be interested in helping with this activity.

Awards – Fair directors are asked to let Bob Sylvest know if there are any changes needed for the fair awards for their area. Last year pins were awarded for Senior Best of Show. It was decided to continue using Best of Show pins for Seniors and start using them for Intermediate and Junior Best of Show awards. So the pins are more visible, it was decided that they should displayed with a larger presentation, such as on a colorful, card stock form. Bob will work on that.

Publicity - Rick Herbert mentioned that the local newspaper to the fairgrounds now charges \$75 to publish notices about the fair. It was decided that clubs should try to have their local papers publish information about the fair. Rick mentioned they would try to have the fair banners up on the fairground fences the Monday of the week before the fair. He also mentioned trying to get some fair information out on a radio talk show, run by a former 4-Her.

Fundraising –Danielle Sevilla reported that she is still working on setting up the restaurant night club fair fundraisers. She will organize a fundraiser for each NSG and SSG club. She has contacted each NSG and SSG district 4-H club to see which of the two restaurants (California Pizza Kitchen or Round Table Pizza) in their area would be good for the fundraiser. When she hears back from the club, she will then make the arrangements. The money made from fundraisers will go towards fair expenses.

Memorial for Barbara Hales – Mary Lash reported that Barbara Hales’ family wanted more time to discuss what they might suggest for a memorial for Barbara.

Opportunity Table and Silent Auction – Kathy Richards passed out a flyer on the opportunity table and silent auction, encouraging clubs and members to donate items for these fair fundraising activities. Each club is encouraged to donate 3 to 4 baskets. Items can be brought to a fair board meeting, given to Kathy or brought to the fair. Kathy prefers receiving items for the opportunity table and the silent auction in advance of the fair, if possible. Remember that many businesses will donate items to create your baskets, you just need to ask. Contact Kathy if you have any questions (562-239-5152 or catstarmissions@yahoo.com). The information flyer will be posted on the fair website.

February fair board meeting – Details of the 2016 SGV 4-H Fair should be finalized at the February meeting. The 2016 fair information needs to be up on the fair website by the end of February. That means that the fair flyers, website and flysheet need to be ready for final approval by the fair board meeting on February 19th.

Adjournment - The fair meeting was adjourned at 8:40pm.

Those who attended this meeting included the following:

Noel Keller	Marjorie Rodriguez	Judylynn Pelling	Dee Keese
Abigail Wright	Mary Lash	Cate Wright	Rick Herbert
Elizabeth Wright	Cindy Narvaiz	Kathy Richards	Victoria Rosenfield
Mike Lopez			

Those who attended the meeting online included:

Wesley Rich	Bob Sylvest	Meghan Tahbaz
Julie Sylvest	Alexa Sutter	Ru Ekanayake
Danielle Sevilla	Phil Sutter	Marie Sutter

The next fair board meeting is **Thursday, February 18th** at 7:30pm at the home of Mary Lash.

Reminders for the next meeting:

- Read the minutes of this meeting and be ready to vote on approving/correcting them
- Bring details of 2016 fair activities/opportunities that are needed for the 2016 fair publicity.

Respectfully submitted,
Noel Keller