San Gabriel Valley 4-H Fair
Board Meeting – October 15th, 2015
at Mary Lash’s home (9497 E Foster Road, Downey, CA)

Meeting was called to order at 7:39pm by youth Executive Director Camille Norczyk. Camille lead the American and 4-H pledges.

Roll Call and Quorum Check – An attendance sheet was passed around and it was determined that a quorum for the meeting was present. The meeting Ground Rules were posted on the wall.

Treasurer’s Report – Mary Lash gave the Treasurer’s Report as follows:
- Bank Balance as of April 30, 2015: $16,034.86
- Bank Balance as of May 31, 2015: $15,174.91
- Bank Balance as of June 30, 2015: $15,174.91
- Bank Balance as of July 31, 2015: $15,174.91
- Bank Balance as of August 30, 2015: $15,174.91
- Bank Balance as of September 30, 2015: $15,024.93

9/25/15 check to Peter Michel for website - $149.98

Judylynn Pelling moved, Rick Herbert seconded and it passed to accept the Treasurer’s Report as presented. A question was raised about the $120 we are paying for the “Web hosting service”. Danielle Sevilla will look into it and report back at the next meeting.

Minutes Approval – It was moved by Judylynn Pelling, second by Rick Herbert and passed to accept the minutes of the September 24th fair board meeting as posted on the fair website, with the typo correction for the Domain name – sgv4hfiair.org to sgv4hfair.org.

Old Business

Missing 2015 club trophy – The Table Setting fair trophy was found along with five other SGV fair project trophies (Cat Care, Automotive & Small Engines, Vet Science, Swine and Tractor & Small Engines). Noel Keller will arrange to have the Table Setting trophy engraved for 2014 and 2015 for Greenleaf. Rick Herbert was asked to take the box of other trophies to the SGV fair storage area at Dee Keese’s house. Bob Sylvest will be informed about these found trophies.

New Business

2016 Fair Budget – Mary Lash, Johanna Stewart and Meghan Tahbaz were asked to prepare a 2016 fair budget for the committee to review and approve at the November fair board meeting.

2016 Fair Theme – The following suggestions were made for the 2016 SGV 4-H Fair theme:
- Positive Mind, Positive Vibes, Positive Life
- Go the extra mile – it’s never crowded
- Don’t Look Back – You’re Not Going that Way
- 4-H – Fast Forward
- All the Places we could go
- Oh, the Places we will go
- Fun for the Whole Herd
- Try, Fail, Learn and Repeat
- I Can and I Will
Just Do It – 4-H
Sew It, Grow It, Show It
Fairadise  (from last year’s suggestions)
Planting Seeds for Future Generations (from last year’s suggestions)
The Fair – the Great SGV 4-H District Fair (from last year’s suggestions)

We were asked to think about the theme and bring any additional suggestions to the November fair board meeting, when we will vote on the 2016 fair theme.

Status of contract for fairgrounds - Danielle Sevilla reported that Dee said the fairgrounds had been reserved for this year, but the contract has not yet been completed and signed. April has five weekends in 2016. It is assumed that the fair will be April 22/23, the fourth weekend.

Fundraising – We now have the form to submit to Charlene in the AV LA County 4-H office to have our fundraising activities approved. Now we need to decide on some fundraising activities. When we decide on a fundraising activity, we must specify for what the money will be used. It was suggested that we contact some restaurants about their special opportunity to earn money from sales on a particular day. Danielle Sevilla will look into this and get back to us with some suggestions. It was suggested that we approach companies for money donations, but it was thought that we are not allowed to do this because the 4-H Foundation does this.

Should Department Chairs be allowed to vote at fair board meetings? – The committee discussed the pros and cons of this topic. To increase meeting attendance, it was suggested to have some incentive/reward for coming, offer refreshments and/or have some attendance requirement to stay on the committee. It was moved by Judylynn Pelling, seconded by Danielle Sevilla and passed that this year fair department chairs would be allowed to vote at fair board meetings if they are present or on the meeting conference call for meeting, with this process to be evaluated at the end of the year.

Meeting Grievance Procedure – It was moved by Noel Keller, seconded by Rick Herbert and passed to follow the same meeting grievance procedure as last year:
1) Discuss the problem/issue with the person involved.
   a) If you are not comfortable with talking directly with the person involved, seek a person on the fair committee with whom you are comfortable for advice and help with the problem/issue
2) If not resolved, go to the Department Chair (or Director) with the problem/issue
3) If not resolved, go to the Fair Executive Director with the problem /issue
4) If not resolved, go to the full fair board committee with the problem/issue
5) If not resolved, go to the county office to mediate the resolution of the problem/issue

Memorial for Barbara Hales – Mary Lash suggested that we consider a memorial for Barbara Hales, who had contributed much to the LA County 4-H program. There were suggestions of planting a tree at the fairgrounds, setting up a project trophy and setting up a perpetual trophy in her honor. We were asked to think about this for discussion at a later meeting.

Nominations and election of the fair board department chairs – a partial slate of department chairs was created without any positions with more than one nomination. Noel Keller moved, Rick Herbert seconded and it was passed to accept by acclamation the following as 2016 SGV 4-H Fair Department Chairs. The remaining department chair positions will be filled by the specific area fair directors. Contact them if you are interested in one of the open department chair positions.
positions. The directors for an area may decide not to have all the department chair positions that are listed for the areas below.

**General Plants and Animals Directors:** Youth - Abigail Wright   Adult – Judylynn Pelling
Ag Collection & Selection Chair – Youth – Grant Alaniz  Adult – Isabel Alaniz
Bees and Entomology Chair
Eggs Chair
Fruit and Vegetable Crops Chair
Plants Chair
Wildlife and Pets & Small Animals Chair – Youth – Adiva Gonzalez   Adult - open

**Home Economics Directors:** Youth – Katherine Cao   Adult – Victoria Rosenfield
Child Care Project Chair
Clothing Chair
Dairy Products Chair
Fashion Show Chair
Foods & Nutrition Chair – Youth – Claudia Norczyk   Adult - open
Food Preservation Chair
Home Arts & Furnishings and Heritage Arts Chair
Table Setting and other Projects Chair

**Arts and Craft Directors:** Youth – Sarah Yeck   Adult – Dixie Yeck
Arts & Crafts Junior Entry Chair
Arts & Crafts Intermediate Entry Chair
Arts & Crafts Senior Entry Chair

**General and Other Projects Directors:** Youth – Wesley Rich   Adult – Shelly Roth
Aerospace & Rocketry Chair
Automotive, Small Engine and Bicycle Chair
Beginning 4-H Chair
Electricity and Electronics Chair
Environmental Stewardship, Energy Management and Climatology Chair
Club Feature Booth Chair
Leathercraft and Woodworking Chair
Photography and Graphic Arts Chair
Sports Chair
“This is 4-H” Cahir
Self-Determined and Miscellaneous Projects Chair

**Primary Projects Directors:** Youth – Liliana Brown   Adult – William Brown
Primary Home Economics Chair
Primary Animals and Plants Chair
Primary Arts and Crafts Chair
Primary Other Projects Chair

**Small Livestock Directors:** Youth – Elizabeth Wright   Adult – Dee Keese
Cavy Chair – Youth – Catherine Nunley   Adult – open
Cat Chair – Youth – Abigail Wright   Adult – Judylynn Pelling
Dog Chair – Adult – Peter Michel   Youth – open
Rabbit Chair
Poultry Chair - Youth – David Contrares  Adult - open

**Large Livestock Directors:** Youth – Alexa Sutter  Adult – Betty Gregory
Hoof Stock Chair
Horse Chair
Other Livestock Chair
Round Robin Chair
Set up and Clean Up Chair

**Activities Directors:** Youth – Megan Okamoto  Adult – Debbie Treadwell
Camping Chair - Adult Stephanie Norczyk  Youth – open
Hobby Horse Chair – Youth – Joanna Cao**  Adult - open
Honor Court Chair - Youth – Alikah Beatty**  Adult - open
Contests Chair – Youth – Julius Treadwell and (Games) Conner Treadwell**  Adult – open
Table Activities Chair
Special Events Chair

**Finance Directors:** Youth – Meghan Tahbaz  Adult – Mary Lash
BBQ Chair – Adult - Scott Williams  Youth – open
Food Concession Chair – Adult - Mike Spaziano  youth – Sophia Smalley**
Vendor Chair
Baked Foods and Auction Chair - Adult – Sepali Ekanayake  Youth – Ru Ekanayake
Opportunity Table and Silent Auction Chair – Adult – Kathy Richards  Youth - open

**Administrative Directors:** Youth – Julie Sylvest  Adult – Rick Herbert
Secretary – Adult - Noel Keller  Youth – open
Entry Processing Chair
Awards Chair – Youth – Michelle Sylvest  Adult – Robert Sylvest
Judging Chair
Grounds and Building Chair
Sound equipment and Stage Crew Chair
Security Chair
Publicity Chair
  Website Manager – Adult – Peter Michel  Youth – open
  Media Coordinator

**Adjournment** - The fair meeting was adjourned at 8:53pm.

Those who attended this meeting included the following:
Noel Keller  Marjorie Rodriguez  Camille Norczyk  Catherine Wright
Judylynn Pelling  Mary Lash  Johanna Stewart  Elizabeth Wright
Danielle Sevilla  Rick Herbert  Abigail Wright

Those who attended the meeting online included:
Shannon Chen

** After the meeting, Activities Adult Director Debbie Treadwell emailed in the following member names for chair positions:
The next fair board meeting is Thursday, November 19th at 7:30pm at the home of Mary Lash.

Reminders for the next meeting:
- Read the minutes of this meeting and be ready to vote on approving/correcting them
- Bring your ideas for the 2016 SGV 4-H Fair theme – we will vote on the theme
- NSG and SSG 4-H clubs which do not have at least one adult director and one youth director on the 2016 SGV 4-H Fair board should select an adult and/or youth to be a club representative on the fair board. Each NSG and SSG 4-H club is entitled to have at least one voting adult and one voting youth on the SGV 4-H Fair board, which need to be selected by the club by the November fair board meeting. Please notify the fair executive directors with the names of these club representatives.

Respectfully submitted,
Noel Keller

Approved 11-19-2015