

San Gabriel Valley 4-H Fair
Board Meeting – Thursday, Oct. 18, 2018
Held at the home of Mary Lash (9497 E Foster Rd., Downey, CA)
Conference call (605) 475-3220 Access Code 758600#

Youth Fair Executive Director Nikki Yunker called the meeting to order at 7:34p. Brody Susnjar led the Pledge of Allegiance and the 4-H Pledge.

Roll Call and Quorum Check – Attendance was taken and a quorum was present.

Those who attended the meeting in person included:

Noel Keller	Rick Herbert	Dee Keese	Ema Straser
Marina Krishmar	Johanna Stewart	Brody Susnjar	Glenys Rich
Kenneth Yunker	Marge Robinson	Ana Straser	Lydia Rich
Sophie Loewner	Lisa Loewner	Lucia Brown	William Diaz-Brown
Nikki Yunker	Victor Krishmar		

Those who attended on the conference call included:

Judylynn Pelling	Jill Okamoto	Danielle Sevilla	Patrick Kam
Kiran Ekanyake			

Meeting Ground Rules – The fair board meeting ground rules were reviewed.

1. Respect other people’s opinions
2. Be open-minded
3. No personal attacks
4. Listen to others
5. Have one speaker at a time
6. Encourage youth participation
7. No cross talk
8. Help keep the meeting on schedule.
9. Welcome newcomer
10. Keep the goals of the 4-H program in mind.
11. Want to have all NSG and SSG district clubs represented on the committee.

Minutes Approval – It was moved by Rick, seconded by Lucia and passed to accept the minutes of the September 20, 2018 fair board meeting as published.

Treasurer’s Report – Johanna reported that there was no income or expense since our last meeting, resulting in a current balance for the fair account of \$13,928.08. It was moved by Noel, seconded by William and passed to accept the Treasurer’s Report as presented.

Old Business

Fair Honor Court – It was moved by Noel, seconded by Brody and passed to eliminate the lunch basket requirement from the honor court member’s duties. It was generally agreed that the Honor Court opportunity should not be eliminated from the fair, but that changes were needed. A proposal for the honor court opportunity was submitted for consideration and discussion, which is attached at the end of these minutes. Everyone was asked to look at the proposal and bring their comments and suggestions to the next fair meeting.

Location of 2019 SGV Fair – We tried to contact the LA 4-H Office about using Southwest College or the Chino Fairgrounds for our SGV 4-H Fair in 2019, but we did not receive replies with enough information. It was decided that it was too late to change the fair venue for 2019. It was moved by Lucia, seconded by Ema and passed to use the same locations as last year for the

2019 SGV 4-H Fair. If we want to consider a different fair venue for 2020, we should start in the spring of 2019 gathering information so the 2020 fair venue can be decided by no later than May, 2019.

Fair Duration: 2 or 3-day fair – Ema moved, Brody seconded and it was passed to table this discussion and decision until the next fair meeting.

Fair Website - Peter Michel signed a contract that he will post fair meeting agendas and minutes on the fair website within 48 hours of receiving the information from the fair executive directors and/or secretary. The agenda for a fair meeting should be posted on the fair website at least 7 days before the meeting. The minutes of a fair meeting should be posted on the fair website within two weeks after the meeting.

2019 Fair Theme – The following fair themes were proposed:

4-H Excitement

4-H Roundup

Soar with 4-H

4-H Celebration

Expand with 4-H

Once Upon a Time in 4-H

It was suggested that we consider some of the themes suggested, but not used, from last year. We were asked to bring fair theme suggestions to the next fair meeting, when the fair theme will be decided.

New Business

Nominations and Election of 2018-2019 SGV 4-H Fair Chairs

It was moved by Brody, seconded by Sophie and passed to elect the following chairs:

General Plants and Animals

Zavien Gonzalez – Youth Chair – Pets

Irma Villegas-Gonzalez – Adult Chair - Pets

Administrative

Brody Susnjar – Youth Secretary

Peter Michel – Adult Website Manager

The remaining fair department chair positions can be appointed by the corresponding fair director. If you are interested in a fair department chair position, contact the corresponding fair director for consideration and appointment. Fair department chairs are voting members of the fair planning committee. Only fair directors and chairs are allowed to vote at fair planning meetings. Fair directors should notify the fair executive directors (Nikki and Dee) when fair department chair appointments are made so a complete fair committee roster can be maintained and voting privileges known. It was mentioned that we need fair judges from all the NSG and SSG district clubs, plus judges from outside these clubs.

Fair Activities – Everyone was asked to bring their ideas for activities for the 2019 fair to the next fair planning meeting. What should be included in this year's fair? There were discussions including the following:

Animals staying longer at the park

Need more shade at the park

Try to use the larger corral at the park

Pets at the school need to be able to stay overnight (except cats and dogs)
BBQ on Saturday night
Talent show, horse show, fashion show, possible pigeon release, hobby horse activity
Animal showmanship, Round Robin
Need viewing time for animals and still exhibits
Activity table, information table
Coffee for judges (Danielle volunteered to bring some StarBucks coffee)

Fair Schedule – Discussion of the fair schedule was tabled until the next fair planning meeting when the fair activities to put in the schedule would be known. Everyone was asked to think about the fair activities and how they would fit together in a schedule.

Fair Publicity – Articles about the fair and its activities should be put in local papers. Signs should be put up at the fair venues to encourage the public to stop by.

Changes to Fair Policy and Procedures Manual – Send in or bring proposed changes for the Fair Policy and Procedures Manual to the next fair meeting in January for discussion and then possible vote at the February fair meeting. Changes could just go into the 2019 SGV 4-H Fair Flysheet for this year.

Changes to Fair Handbook – Send in or bring proposed changes for the Fair Handbook to the next fair meeting in January for discussion and then possible vote at the February fair meeting. Changes could just go into the 2019 SGV 4-H Fair Flysheet for this year.

Eliminating the November, December and February Fair Meetings – The February fair planning meeting is too important to eliminate, because all the fair details for publicity must be finalized by then. It was moved by Brody, seconded by Marina and passed to eliminate the November and December fair planning meetings for this year. It was noted that this does not mean that no fair planning would occur in the next two months. Fair directors should appoint their fair department chairs and start arranging for fair judges for their departments. Everyone is asked to think about what fair activities we want for this year and how they would be scheduled into the fair. We will need to make a lot of decisions about fair details in the January and February fair planning meetings. The fair publicity needs to be complete by the end of February so the fair activities and schedule need to be finalized by then.

Adjournment - The fair meeting was adjourned at 8:59pm.

The next fair board meeting is **Thursday, January 17, 2019 at 7:30pm at Mary Lash's home.**

Reminders for the next meeting:

- Read the minutes of this meeting on the fair website and be ready to vote on approving/correcting them. Please send any corrections to Noel Keller.
- Look at the meeting agenda on the fair website and be prepared.
- Bring specific ideas for making the 2019 fair great – fair schedule, activities, Honor Court, etc.
- Bring ideas for a 2019 fair theme
- Bring your ideas for any changes needed for the Fair Handbook or Fair Policy and Procedures Manual.
- If not already sent them in to Nikki, fair directors should bring the names and contact information for their department chairs.

- If you cannot attend this meeting, please send your ideas and suggestions to Nikki and/or Dee before the meeting so your ideas and suggestions can be presented.

Respectfully submitted,
Noel Keller, SGV 4-H Fair secretary

Attachment:

Suggestion for SGV 4-H Fair Honor Court

10/18/18

Purpose:

To honor those who have helped to make the fair successful in the past.

Eligibility:

1. You are currently a Senior 4-H member in a NSG or SSG 4-H club.
2. You must have participated in the fair at least one prior year, having at least one entry at the fair, attending the fair and being a fair area Director or department Chair.
3. You can be on the Honor Court more than one year, but if you are selected as the King or Queen you are not eligible to be on the Honor Court again.
4. You are nominated by your district council, which has checked that you meet the above requirements for eligibility.

Selection Process:

1. Each district can nominate up to three Senior 4-H members for the Fair Honor Court by the January fair planning meeting. If one district does not nominate three members, the other district can nominate more members. There is a maximum of six on the Fair Honor Court in one year.
2. The nominee should fill out the Honor Court application and send it to the Activities Director by the designated deadline.
3. The nominee should send her/his t-shirt size to the Activities Director by the designated deadline.
4. The Fair should give each nominee an Honor Court t-shirt (the fair pays for the t-shirt).
5. Nominees are considered Princes and Princesses of the Honor Court.
6. If the nominee wants to be considered for the King or Queen of the Fair Court, the nominee must participate in an interview for the selection. The selection committee should consist of three adults, with both districts represented on the committee. An effort should be made to have the interview held at a convenient time for those involved, with the option of an interview by phone. The criteria for selection should mainly be prior and current work, support and participation in the SGV 4-H Fair. Present yourself as well as you can. You will be judged on your experience with the SGV 4-H Fair, your enthusiasm to make the fair this year a success and your poise. Tell things you have done and your goals at the interview. It is not required that a King and/or Queen be selected if none are deemed qualified. If there is a tie in the selection, an alternate can be designated in case the selected person cannot participate in the fair at the last moment. The selection of a King and/or Queen is announced at a ceremony near the start of the fair. The King and/or Queen are then given a shoulder ribbon to indicate their selection and a small plaque.

Duties:

1. You should participate in the current fair planning by participating in at least two fair planning meetings in the year you are applying for the Fair Honor Court, including the last fair planning meeting prior to the fair.
2. You are generally available to help all the days at the fair, when you are not busy fulfilling the duties of any fair positions that you might have at the time.
3. You generally report to the fair Executive Directors, unless otherwise directed by them to another person.
4. You should be flexible and willing to do what is reasonably necessary to make the fair successful. Keep in mind how the public is viewing the activities of the fair.
5. You help run the baked goods auction at the fair.
6. You are the MC's for designated fair activities.
7. You present the fair awards at the Fair Awards Ceremony.
8. You work as a team and serve as a backup for the other honor court members.
9. You act as Host/Hostess for the fair welcoming visitors and encouraging members.
10. You should wear your Honor Court t-shirt, at least on the main fair day.
11. You are a 4-H role model.

Suggestion: Once the activities of the fair are determined and a fair schedule is set, plus the honor court members are known, a schedule should be set up for the court members indicating their particular duties at the fair, such as honor court member #1 emcees (MC) activity #3, etc.