Meeting was called to order at 7:38pm by youth Executive Director Camille Norczyk. Camille lead the American and 4-H pledges.

**Roll Call and Quorum Check** – An attendance sheet was passed around and it was determined that a quorum for the meeting was present. The meeting Ground Rules were posted on the wall.

**Meeting Grievance Procedure** – It was moved by Mariela Diaz-Brown, seconded by Noel Keller and passed to follow the same meeting grievance procedure as last year:
1) Discuss the problem/issue with the person involved.
   a) If you are not comfortable with talking directly with the person involved, seek a person on the fair committee with whom you are comfortable for advice and help with the problem/issue
2) If not resolved, go to the Department Chair (or Director) with the problem/issue
3) If not resolved, go to the Fair Executive Director with the problem /issue
4) If not resolved, go to the full fair board committee with the problem/issue
5) If not resolved, go to the county office to mediate the resolution of the problem/issue

**Voting at this meeting** – It was noted that the meeting agenda has indicated that 2016 SGV 4-H fair directors and chairs only would be able to vote at this meeting. As a clarification on the voting, it was moved by Noel Keller, seconded by Mary Lash and passed to only allow 2017 SGV 4-H fair directors and 2016 fair chairs to vote at this meeting. At our next fair board meeting in November, only 2017 fair directors and chairs will be allowed to vote.

**Treasurer’s Report** – Mary Lash gave the Treasurer’s Report as follows:
- Bank Balance as of August 30, 2016 $14,606.08
- Check written to Peter Michel for website $149.98
- 2016 Fundraiser income from the PVP 4-H Club $231.94
- 2016 Fundraiser income from the Greenleaf 4-H Club not received yet (Danielle Sevilla will go pick up for check for Greenleaf next week and send it to Mary Lash)
- No Bank Statement yet received for September

Noel Keller moved, Liliana Brown seconded and it passed to accept the Treasurer’s Report as presented.

**Minutes Approval** – It was moved by Mariela Diaz-Brown, second by Mary Lash and passed to accept the minutes of the September 22nd fair board meeting as posted on the fair website.

**Nominations and election of the fair board department chairs** – a partial slate of department chairs was created without any positions with more than one nomination. Mariela Diaz-Brown moved, Victoria Rosenfield seconded and it was passed to accept by acclamation the following as 2017 SGV 4-H Fair Department Chairs. The remaining department chair positions will be filled by the specific area fair directors. Contact them if you are interested in one of the open department chair positions. The directors for an area may decide not to have all the department chair positions that are listed for the areas below. This motion also included the election of Leila Nuryen as the Youth Large Livestock Director and the change of Adult Home Economics Director from Kathy Richards to Victoria Rosenfield.
**Assistant Executive Directors:**  
Youth - Michelle Sylvest  
Adult – Danielle Sevilla

**General Plants and Animals Directors:**  
Youth - Kiran Ekanayake  
Adult – Isabel Alaniz
  
Ag Collection & Selection Chair –  
Bees and Entomology Chair  
Eggs Chair  
Fruit and Vegetable Crops Chair  
Plants Chair  
Wildlife and Pets & Small Animals Chair – Youth – Blake Pickman  
Adult –  
*Unassigned position* - Youth – Brody Susnjar

**Home Economics Directors:**  
Youth – Katherine Cao  
Adult – Victoria Rosenfield
  
Child Care Project Chair  
Clothing Chair  
Dairy Products Chair  
Fashion Show Chair  
Foods & Nutrition Chair –  
Food Preservation Chair  
Home Arts & Furnishings and Heritage Arts Chair – Youth – Erin Murdoch?  
Adult –  
Table Setting and other Projects Chair

**Arts and Craft Directors:**  
Youth – Georgia Pike  
Adult – Amy Thornberry
  
Arts & Crafts Junior Entry Chair  
Arts & Crafts Intermediate Entry Chair – Youth – Natalie Motter  
Arts & Crafts Senior Entry Chair  
*Unassigned position* – Youth – Lucy Woolley?  
*Unassigned position* – Youth - Erin Murdoch?

**General and Other Projects Directors:**  
Youth – Wesley Rich  
Adult – Patrick Kam
  
Aerospace & Rocketry Chair – Youth – Tom Zuniac  
Adult -  
Automotive, Small Engine and Bicycle Chair  
Beginning 4-H Chair  
Electricity and Electronics Chair – Youth – Andrew and Alexander Nunley  
Adult -  
Environmental Stewardship, Energy Management and Climatology Chair  
Club Feature Booth Chair  
Leathercraft and Woodworking Chair  
Photography and Graphic Arts Chair  
Sports Chair  
“This is 4-H” Cahir  
Self-Determined and Miscellaneous Projects Chair

**Primary Projects Directors:**  
Youth – Liliana Brown  
Adult – William Brown
  
Primary Home Economics Chair  
Primary Animals and Plants Chair  
Primary Arts and Crafts Chair  
Primary Other Projects Chair  
*General Chair* – Youth – Nathan Brava-Partain
General Chair – Youth – Ema Straser  
General Chair – Youth – Sydney Berry

**Small Livestock Directors:**  Youth – Lucia Brown  
Adult – Shannon Penicks  
Cat Chair –  
Dog Chair –  
Rabbit Chair  
Poultry Chair –  
Pigeons Chair –

**Large Livestock Directors:**  Youth – Leila Nuryen  
Adult – Betty Gregory?  
Hoof Stock Chair  
Horse Chair  
Other Livestock Chair  
Round Robin Chair  
Set up and Clean Up Chair

**Activities Directors:**  Youth – Megan Okamoto  
Adult – Debbie Treadwell  
Camping Chair –  
Hobby Horse Chair –  
Honor Court Chair –  
Contests Chair –  
Table Activities Chair  
Special Events Chair  
Talent Show Chair –  
Games Chair –  

**Finance Directors:**  Youth – Elizabeth Wright  
Adult – Mary Lash and Johanna Stewart  
BBQ Chair –  
Food Concession Chair –  
Vendor Chair  
Baked Foods and Auction Chair -  
Opportunity Table and Silent Auction Chair –  

**Administrative Directors:**  Youth – Alexa Sutter  
Adult – Judylynn Pelling  
Secretary –  
Entry Processing Chair  
Awards Chair –  
Judging Chair  
Grounds and Building Chair  
Sound equipment and Stage Crew Chair  
Security Chair  
Publicity Chair –  
Website Manager –  
Media Coordinator
Old Business

Election of Large Livestock Youth Director – This was done under the election of the 2017 fair chairs. Leila Nuryen was elected as Large Livestock Youth Director.

New Business

Status of contract for fairgrounds - Danielle Sevilla has been trying to reach the fairgrounds about the contract for this year. She will continue to try to reach them next week.

2017 Fair Budget – Since the contract with the fairgrounds has not been finalized and we have not yet received a bank statement for September, it was decided to postpone the discussion of the 2017 Fair Budget until our next meeting in November.

Changes to the Fair Handbook and Policies & Procedure Manual – It was discussed that it might be helpful to update the online fair handbook and manual this year, so that there is less confusion on the guidelines for the fair by not requiring some of the changes to only appear in the fair flysheet. The following updates were discussed:

1) Handbook – add DIVISION 990, Class 1 – Fair Theme Entry under Arts and Crafts (pg. 84)
2) Handbook – adjust the DIVISIONs under Large Livestock Educational Displays or Posters (pg. 19) to
   DIVISION 168 – Pygmy Goats
   DIVISION 169 - Other
3) Manual – allow fair chairs to vote at fair board meetings
4) Manual – add the task of recycling fair trash to the duties of the Grounds & Building Chair position under ADMINISTRATION

Additional proposed updates to the fair handbook and fair manual should be brought to the next fair board meeting in November for discussion and possible approval. Mariela Diaz-Brown volunteered to help with the updates.

2017 Fair Theme – The following suggestions were made for the 2017 SGV 4-H Fair theme:
   Rodeo Ropes and Ribbon Hopes
   Best in the West
   Ticket to Fun
   Dare to Discover
   4H - Building Foundations Future
   Country in the Big City
By vote on the themes, it was decided that the 2017 fair theme would be “Dare to Discover”.

Nominations for Fair Honor Court – The following were nominated for the 2017 Fair Honor Court:
   Liliana Brown     Alexa Sutter
   Blake Pickman     Ashlyn Spaziano
Additional nominations can be made at the next fair board meeting in November, when the fair honor court will be elected.

Adjournment – It was moved by Rick Herbert and seconded by Dee Keese to adjourn the meeting. The fair meeting was adjourned at 8:48pm.
Those who attended this meeting included the following:
Noel Keller     Marjorie Rodriguez     Camille Norczyk     Liliana Brown
Mariela Diaz-Brown     Mary Lash     Victoria Rosenfield

Those who attended the meeting online included:
Julylynn Pelling     Rick Herbert     Dee Keese     Danielle Sevilla
Lucia Brown     Alexa Sutter     Marie Sutter     Wesley Rich
Kiran Ekanayake     Michelle Sylvest     Georgia Pike     Ashlyn Spaziano

The next fair board meeting is **Thursday, November 17th** at 7:30pm at the home of Mary Lash.

Reminders for the next meeting:
- Read the minutes of this meeting and be ready to vote on approving/correcting them
- Please bring any additional nominations for the Fair Honor Court
- Please bring any proposed updates for the fair Handbook or Policy and Procedures Manual
- NSG and SSG 4-H clubs which do not have at least one adult director and one youth director on the 2017 SGV 4-H Fair board should select an adult and/or youth to be a club representative on the fair board. Each NSG and SSG 4-H club is entitled to have at least one voting adult and one voting youth on the SGV 4-H Fair board, which need to be selected by the club by the November fair board meeting. Please notify the fair executive directors with the names of these club representatives.

Respectfully submitted,
Noel Keller