

**San Gabriel Valley 4-H Fair
Board Meeting – October 20th, 2016**
at Mary Lash’s home (9497 E Foster Road, Downey, CA)

Meeting was called to order at 7:38pm by youth Executive Director Camille Norczyk. Camille lead the American and 4-H pledges.

Roll Call and Quorum Check – An attendance sheet was passed around and it was determined that a quorum for the meeting was present. The meeting Ground Rules were posted on the wall.

Meeting Grievance Procedure – It was moved by Mariela Diaz-Brown, seconded by Noel Keller and passed to follow the same meeting grievance procedure as last year:

- 1) Discuss the problem/issue with the person involved.
 - a) If you are not comfortable with talking directly with the person involved, seek a person on the fair committee with whom you are comfortable for advice and help with the problem/issue
- 2) If not resolved, go to the Department Chair (or Director) with the problem/issue
- 3) If not resolved, go to the Fair Executive Director with the problem /issue
- 4) If not resolved, go to the full fair board committee with the problem/issue
- 5) If not resolved, go to the county office to mediate the resolution of the problem/issue

Voting at this meeting – It was noted that the meeting agenda has indicated that 2016 SGV 4-H fair directors and chairs only would be able to vote at this meeting. As a clarification on the voting, it was moved by Noel Keller, seconded by Mary Lash and passed to only allow 2017 SGV 4-H fair directors and 2016 fair chairs to vote at this meeting. At our next fair board meeting in November, only 2017 fair directors and chairs will be allowed to vote.

Treasurer’s Report – Mary Lash gave the Treasurer’s Report as follows:

Bank Balance as of August 30, 2016 - \$14,606.08
Check written to Peter Michel for website - \$149.98
2016 Fundraiser income from the PVP 4-H Club – \$231.94
2016 Fundraiser income from the Greenleaf 4-H Club not received yet (Danielle Sevilla will go pick up for check for Greenleaf next week and send it to Mary Lash)
No Bank Statement yet received for September
Noel Keller moved, Liliana Brown seconded and it passed to accept the Treasurer’s Report as presented.

Minutes Approval – It was moved by Mariela Diaz-Brown, second by Mary Lash and passed to accept the minutes of the September 22nd fair board meeting as posted on the fair website.

Nominations and election of the fair board department chairs – a partial slate of department chairs was created without any positions with more than one nomination. Mariela Diaz-Brown moved, Victoria Rosenfield seconded and it was passed to accept by acclamation the following as 2017 SGV 4-H Fair Department Chairs. The remaining department chair positions will be filled by the specific area fair directors. Contact them if you are interested in one of the open department chair positions. The directors for an area may decide not to have all the department chair positions that are listed for the areas below. This motion also included the election of Leila Nuryen as the Youth Large Livestock Director and the change of Adult Home Economics Director from Kathy Richards to Victoria Rosenfield.

Assistant Executive Directors: Youth - Michelle Sylvest Adult - Danielle Sevilla

General Plants and Animals Directors: Youth - Kiran Ekanayake Adult - Isabel Alaniz

Ag Collection & Selection Chair -

Bees and Entomology Chair

Eggs Chair

Fruit and Vegetable Crops Chair

Plants Chair

Wildlife and Pets & Small Animals Chair - Youth - Blake Pickman Adult -

Unassigned position - Youth - Brody Susnjar

Home Economics Directors: Youth - Katherine Cao Adult - Victoria Rosenfield

Child Care Project Chair

Clothing Chair

Dairy Products Chair

Fashion Show Chair

Foods & Nutrition Chair -

Food Preservation Chair

Home Arts & Furnishings and Heritage Arts Chair - Youth - Erin Murdoch? Adult -

Table Setting and other Projects Chair

Arts and Craft Directors: Youth - Georgia Pike Adult - Amy Thornberry

Arts & Crafts Junior Entry Chair

Arts & Crafts Intermediate Entry Chair - Youth - Natalie Motter

Arts & Crafts Senior Entry Chair

Unassigned position - Youth - Lucy Woolley?

Unassigned position - Youth - Erin Murdoch?

General and Other Projects Directors: Youth - Wesley Rich Adult - Patrick Kam

Aerospace & Rocketry Chair - Youth - Tom Zuniac Adult -

Automotive, Small Engine and Bicycle Chair

Beginning 4-H Chair

Electricity and Electronics Chair - Youth - Andrew and Alexander Nunley Adult -

Environmental Stewardship, Energy Management and Climatology Chair

Club Feature Booth Chair

Leathercraft and Woodworking Chair

Photography and Graphic Arts Chair

Sports Chair

"This is 4-H" Chair

Self-Determined and Miscellaneous Projects Chair

Primary Projects Directors: Youth - Liliana Brown Adult - William Brown

Primary Home Economics Chair

Primary Animals and Plants Chair

Primary Arts and Crafts Chair

Primary Other Projects Chair

General Chair - Youth - Nathan Brava-Partain

General Chair – Youth – Ema Straser
General Chair – Youth – Sydney Berry

Small Livestock Directors: Youth – Lucia Brown Adult – Shannon Penicks

Cavy Chair – Youth – Grace Higgins Adult -
Cat Chair –
Dog Chair –
Rabbit Chair
Poultry Chair – Youth – Sophie Loewner Adult -
Pigeons Chair – Youth - Bryce Bozanic Adult -

Large Livestock Directors: Youth – Leila Nuryen Adult – Betty Gregory?

Hoof Stock Chair
Horse Chair
Other Livestock Chair
Round Robin Chair
Set up and Clean Up Chair

Activities Directors: Youth – Megan Okamoto Adult – Debbie Treadwell

Camping Chair - Adult – Kathy Richards Youth -
Hobby Horse Chair – Youth – Joanna Cao Adult -
Honor Court Chair - Adult – Dee Keese Youth -
Contests Chair – Youth – Youth – Julius Treadwell Adult -
Table Activities Chair
Special Events Chair
Talent Show Chair – Youth – Jill Okamoto Adult -
Games Chair – Youth – Conner Treadwell Adult -

Finance Directors: Youth – Elizabeth Wright Adult – Mary Lash and Johanna Stewart

BBQ Chair – Adult – Scott Williams Youth -
Food Concession Chair – Youth – Ashlyn Spaziano Adult -
Vendor Chair
Baked Foods and Auction Chair -
Opportunity Table and Silent Auction Chair – Adult – Kathy Richards Youth -

Administrative Directors: Youth – Alexa Sutter Adult – Judylynn Pelling

Secretary –
Entry Processing Chair
Awards Chair – Youth – Julia Sylvest Adult -
Judging Chair
Grounds and Building Chair
Sound equipment and Stage Crew Chair
Security Chair
Publicity Chair
Website Manager –
Media Coordinator

Old Business

Election of Large Livestock Youth Director – This was done under the election of the 2017 fair chairs. Leila Nuryen was elected as Large Livestock Youth Director.

New Business

Status of contract for fairgrounds - Danielle Sevilla has been trying to reach the fairgrounds about the contract for this year. She will continue to try to reach them next week.

2017 Fair Budget – Since the contract with the fairgrounds has not been finalized and we have not yet received a bank statement for September, it was decided to postpone the discussion of the 2017 Fair Budget until our next meeting in November.

Changes to the Fair Handbook and Policies & Procedure Manual – It was discussed that it might be helpful to update the online fair handbook and manual this year, so that there is less confusion on the guidelines for the fair by not requiring some of the changes to only appear in the fair flysheet. The following updates were discussed:

- 1) Handbook – add DIVISION 990, Class 1 – Fair Theme Entry under Arts and Crafts (pg. 84)
- 2) Handbook – adjust the DIVISIONs under Large Livestock Educational Displays or Posters (pg. 19) to
DIVISION 168 – Pygmy Goats
DIVISION 169 - Other
- 3) Manual – allow fair chairs to vote at fair board meetings
- 4) Manual – add the task of recycling fair trash to the duties of the Grounds & Building Chair position under ADMINISTRATION

Additional proposed updates to the fair handbook and fair manual should be brought to the next fair board meeting in November for discussion and possible approval. Mariela Diaz-Brown volunteered to help with the updates.

2017 Fair Theme – The following suggestions were made for the 2017 SGV 4-H Fair theme:

- Rodeo Ropes and Ribbon Hopes
- Best in the West
- Ticket to Fun
- Dare to Discover
- 4H - Building Foundations Future
- Country in the Big City

By vote on the themes, it was decided that the 2017 fair theme would be “Dare to Discover”.

Nominations for Fair Honor Court – The following were nominated for the 2017 Fair Honor Court:

Liliana Brown	Alexa Sutter
Blake Pickman	Ashlyn Spaziano

Additional nominations can be made at the next fair board meeting in November, when the fair honor court will be elected.

Adjournment – It was moved by Rick Herbert and seconded by Dee Keese to adjourn the meeting. The fair meeting was adjourned at 8:48pm.

Those who attended this meeting included the following:

Noel Keller	Marjorie Rodriguez	Camille Norczyk	Liliana Brown
Mariela Diaz-Brown	Mary Lash	Victoria Rosenfield	

Those who attended the meeting online included:

Julylynn Pelling	Rick Herbert	Dee Keese	Danielle Sevilla
Lucia Brown	Alexa Sutter	Marie Sutter	Wesley Rich
Kiran Ekanayake	Michelle Sylvest	Georgia Pike	Ashlyn Spaziano

The next fair board meeting is **Thursday, November 17th** at 7:30pm at the home of Mary Lash.
Reminders for the next meeting:

- Read the minutes of this meeting and be ready to vote on approving/correcting them
- Please bring any additional nominations for the Fair Honor Court
- Please bring any proposed updates for the fair Handbook or Policy and Procedures Manual
- NSG and SSG 4-H clubs which do not have at least one adult director and one youth director on the 2017 SGV 4-H Fair board should select an adult and/or youth to be a club representative on the fair board. Each NSG and SSG 4-H club is entitled to have at least one voting adult and one voting youth on the SGV 4-H Fair board, which need to be selected by the club by the November fair board meeting. Please notify the fair executive directors with the names of these club representatives.

Respectfully submitted,
Noel Keller