

**San Gabriel Valley 4-H Fair
Board Meeting – November 16, 2017**

at Mary Lash’s home (9497 E Foster Road, Downey, CA 90242)
Conference call (605) 475-3220 Access Code 758600#

The meeting was called to order at 7:50pm by Youth Executive Director Ashlyn Spaziano. Alex Mullen lead the American and 4-H pledges.

Roll Call and Quorum Check – An attendance sheet was passed around and it was determined that a quorum for the meeting was present and/or on the conference call. The meeting Ground Rules were posted on the wall.

Those who attended this meeting included the following:

Noel Keller	Rick Herbert	Dee Keese
Mary Lash	Marjorie Rodriguez	Alexandra Mullen
Ashlyn Spaziano	Johanna Stewart	Betty Mullen

Those who attended the meeting on the conference call included:

Wesley Rich	Judylynn Pelling	Alexa Sutter	Marie Sutter
Michelle Sylvest	Phil Sutter	Andrew Nunley	Alexander Nunley
Leila Nuryan	Kiran Ekanayake		

Minutes Approval – It was moved by Judylynn, seconded by Dee and passed to accept the minutes of the October 19, 2017 fair board meeting as published.

Treasurer’s Report –There was no income or expenses since our last meeting. The fair account balance remains at \$13,969.77. It was moved by Noel, seconded by Dee and passed to approve the Treasurer’s Report and file it for audit.

Old Business

Fair Schedule – There was some discussion on scheduling of activities at the fair. It was moved by Rick, seconded by Dee and passed to accept the following tentative fair schedule:

TENTATIVE SCHEDULE FOR 2018 SGV 4H FAIR

FRIDAY : Set up and projects entered from 4-8pm at Valmonte Elementary School MPR

SATURDAY: Projects entered from 8-9am at Valmonte MPR

Inside MPR judging starts promptly at 9am

Large and Small Livestock entered @ 7-8am at Ernie Howlett Park

Livestock Judging starts promptly at 8am (No late entries) at Park

Horse Demonstration 10am @ Ernie Howlett Park

12 noon Honor Court Announced at Valmonte MPR

Food trucks available at Valmonte 10a-3p

1pm Fashion Show at Valmonte MPR

1:30pm Baked Goods and Silent Auctions at Valmonte MPR

2pm Stem (Rocketry Demonstration on Blacktop at Valmonte)

Doors close at 4pm at Valmonte MPR and Animals released at 4pm at Park
(strictly enforced) Stalls must be cleaned before releasing animals
Archery Competition at 3pm at Ernie Howlett Park
5pm dinner at Shakeys Pizza PC Hwy. and Hawthorne Blvd.

SUNDAY: Doors Open at the Fair at 8am for Public Viewing of Awards (Valmonte)
Dog Show at 9am at Valmonte Parking Lot
10:30 am Sweepstakes and Best Director, non- Director Awards presented
Projects allowed to be released at 11am
Clean Up complete and doors closed by Noon (Valmonte)

At this time, such activities as a talent show, cat show, hobby horse show and an opportunity table option are not included in the schedule. This is a tentative general schedule and more detail will be added to it at the next fair meeting.

Committee for Fair Handbook and Policy & Procedures Manual review and update -

Everyone was asked to look over the current fair handbook and manual on the fair website and bring any suggestions for changes to this fair meeting. No one else brought any suggested changes for the handbook or the manual, so Noel suggested that we not update the fair handbook or manual this year, and just continue to put any updates for the 2018 fair in the fair flysheet. No committee therefore was set up to work on changes to the fair handbook or manual for this year.

Dinner - At this time, we are planning to have the fair Saturday evening dinner option at the nearby Shakey's Pizza.

Meeting quorum requirements - At our prior fair planning meeting, it was moved by Dee Keese and seconded by Rick Herbert that the meeting quorum requirement of "having a majority of clubs of each district (NSG and SSG) represented at the meeting" be changed to "having at least one club from each district (NSG and SSG) represented at the meeting". This type of change needs to have advance notice for the fair committee so the vote on this motion was tabled until this fair meeting. After further discussion, there was a vote and the motion passed. This vote does not affect the current other requirements of the meeting quorum which include that the meeting has been properly called, that directors from both districts (NSG and SSG) are present, and that at least 7 directors are present including at least two youth directors. A person is considered "present" if they participate in the meeting in person or are on the conference phone call.

New Business

Club representatives at fair meetings - Noel mentioned that if a NSG or SSG club does not have an adult director on the fair board that they are allowed to designate an adult from their club to have voting privileges on the fair board. In a like manner, if a NSG or SSG club does not have a youth director on the fair board that they are allowed to designate a youth from their club to have voting privileges on the board. The NSG and SSG clubs need to designate these representatives by the November fair meeting. Noel emailed Macy, Beverly Hills Heart Helpers and Altadena Foothills 4-H Clubs about having voting representatives on the fair planning committee, but none of these clubs indicated voting club representatives for the board. It was decided that this option pertained to voting directors and chairs, so if a club had a director and/or a chair adult and youth that they were not eligible to designate an additional voting club representative, since chairs are now allowed to vote at fair planning meetings.

Director appointments of the fair board department chairs

The remaining department chair positions will be filled by the specific area fair directors. Contact them if you are interested in one of the open department chair positions. The directors for an area may decide not to have all the chair positions that are listed for their areas.

Alexa Sutter mentioned that Emma Straser will now be the Youth Awards Chair. No other department directors announced new chair appointments for their areas at the time.

Fair Court nominations from districts – SSG district did not have any youth interested in being on the fair Honor Court. Judylynn mentioned that Grant Alaniz from ERHP was interested. Noel mentioned that Jill Okamoto from Pomona Valley was being asked if she would be interested. A youth on the Honor Court should plan to be at the fair helping all three days, bring a food basket to auction for the Saturday lunch and participate in an interview for Queen/King on March 10. We need to know which district nominees are willing to fulfill these duties as the SGV 4-H Fair honor court by the January fair board meeting.

Fundraising – At the end of last year, Danielle Sevilla suggested that we consider some fair fundraising ideas at the start of the year so we would have enough time to do them. Due to the lower cost of facilities this year, it was decided that we would do any fair fundraising activities this year.

Fair website – The fair website needs updating for the 2018 SGV 4-H Fair. Please look at the fair website and send website information additions/corrections to Peter Michel (pvp4hclub@gmail.com) by Jan. 7 so it can be available for review before the January fair planning meeting on Jan. 18. We need the website to be accurate with information that can be easily found by the end of February.

Fair Theme – By vote of those present and on the phone, the theme of the 2018 SGV 4-H Fair will be “Grow with the Green”.

Upcoming fair board meetings – There will be no fair planning meeting in December. It was decided to try a conference call for the Jan. 18th fair planning meeting at 7:30pm. For this meeting, everyone will just call in at 7:30pm on the conference call number (605) 475-3220 Access Code 758600#

Adjournment – It was moved by Rick, seconded by Dee and passed to adjourn the meeting. The fair meeting was adjourned at 8:48pm.

The next fair board meeting is **Thursday, Jan. 18, 2018 at 7:30pm** by conference call.

Reminders for the next meeting:

- Read the minutes of this meeting and be ready to vote on approving/correcting them.
- Look at the meeting agenda on the website and be prepared.
- Send 2018 updated fair forms, etc. to Peter Michel by Jan. 7 so he can put them on the fair website for review and discussion for this meeting.
- Bring the names from the districts for the Fair Honor Court.

Respectfully submitted,
Noel Keller