

San Gabriel Valley 4-H Fair
Board Meeting Minutes – Thursday, Feb. 16, 2023
Conference call (605) 475-3220 Access Code 758600#

2023 Youth Fair Executive Director Sophie Loewner called the meeting to order at 7:33pm. Sophie led the Pledge of Allegiance and the 4-H Pledge.

Roll Call and Quorum Check – Attendance was taken and it was determined that a quorum for the meeting was present. Those who attended the conference call included:

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|-----------------|-----------------|------------------|--------------|
| Noel Keller | Dee Keese | Judylynn Pelling | Rick Herbert |
| Ibrahim Yaaseen | Sophie Loewner | Emily Aye | Judy Bakshi |
| Eisa Yaaseen | Johanna Stewart | Sophie Kong | Jonas Beadle |
| Dahlia Bakshi | Peter Michel | Danielle Sevilla | Cynthia Hang |

Minutes Approval – It was moved by Rick, seconded by Noel and passed to accept the minutes of the Nov. 17, 2022 fair board meeting as published.

Treasurer’s Report – Johanna reported that we have a current balance of \$10,551.15 in the fair account. Reimbursements of \$103.36 for honor court t-shirts and a \$3 check fee were paid since our last fair planning meeting. It was moved by Rick, seconded by Noel and passed to accept the Treasurer’s Report as presented.

Old Business -

Late fair entries – No late fair entries will be allowed this year. Entry forms should be sent to Rick by April 1 (postmark). Forms should be mailed, not emailed. Two copies of each entry form are needed, along with a club check, enrollment form, club roster and project list. No power point entries are allowed for the fair this year.

Only NSG and SSG entries – The fair will only accept entries from NSG and SSG district members/clubs. No outside club entries this year.

Fair Flyers sent to Peter – All fair flyers should have been submitted to Peter Michel by Feb. 15.

New Business

Fair Schedule – The fair schedule was discussed, as follows:

Saturday, Apr. 1st: Entry forms postmarked (plus club check, roster and project list)

Friday, April 14th: Projects delivered to Keese Residence 4-8pm

Sat. Apr. 15th: Projects delivered to Keese Residence 7-8:30am

Projects Judged all week

Sat. April 22nd: Pets & Small Animals & Livestock entered 8am

Sat. Apr. 22nd: Small & Large Livestock Showmanship 8:30-10am

Sat. Apr. 22nd: BBQ noon \$5 pre order by Apr. 15th required

Sat. Apr. 22nd: Activities on the Tennis Court 10am-2pm

Sat. Apr. 22nd: Members & Parents may view projects 12-3pm

Sat. Apr. 22nd: Dog Show 2pm-4pm

Sat. Apr. 22nd: Archery Competition 3pm

Sat. Apr. 22rd: All Projects will be released after 4pm

It was moved by Johanna, seconded by Rick and passed to approve this schedule with its corrections for the fair. Fair entry forms would be due April 1 (postmarked) to Rick Herbert.

Fair Director Reports – none

2023 Fair Honor Court – Honor Court interviews will occur on Saturday, March 11 at 10am. The Honor Court t-shirts are ready. A honor court questionnaire was sent to the court members to be completed before their interview.

Fair BBQ – It was decided that we will have a simple BBQ at the fair around noon on April 22, with a preorder required by April 15 to Rick Herbert (26750 Eastvale Rd., PVP, CA 90274). The BBQ meal will include hamburgers, cheeseburgers or Veggie burgers, pork & beans and chips. A flyer has been made for preordering for the BBQ. The cost will be \$5 for the meal, to be paid to SGV 4-H Fair. Rick is in charge of the BBQ. The BBQ will allow people to eat lunch at the fair instead of going away from the fair to eat lunch.

Primary entries – Primary members are only allowed to have entries in the Primary department, even though the fair flysheet and fair handbook may say that some areas are open to all members. This year Primary members are limited to 10 entries, the same as last year.

Fair Flysheet – The 2023 SGV 4-H Fair Flysheet was reviewed and last minute updates were made for the fair BBQ option.

Judging Entries –

It was suggested that there should be written guidelines for judging fair entries. Such guidelines apparently exist (written by Judylynn) and are reviewed with judges before judging is done. If not already included, these guidelines should exist in our fair Policies and Procedures Manual.

Dee mentioned that she wants to know if people think that a particular area has been judged incorrectly for our fair, perhaps too hard, comments not helpful, etc.. She takes into consideration those comments when she arranges for judges in following years. Of course, the decision of judges is final, but judges don't have to be asked to be judges again in future years.

Awards – Eisa and Ibrahim reviewed the 2022 fair awards and documented what was used. Noel will review their notes and then confirm with them what awards need to be ordered for this year based on their current award inventory.

Return of 2022 fair club project trophies – Club project trophies earned last year should be returned on April 14 or 15, when entries for the fair this year are brought to the Keese home.

Cake Decorating entries – Cake Decorating can fall under Arts & Crafts or Foods & Nutrition. For this fair this year, awards earned for Cake Decorating entries will go towards the Foods & Nutrition project trophy. Cake Decorating entries will be submitted at the same time as other entries on Friday evening or Saturday morning. They will be judged on Saturday, April 15, but not returned to participants the following Saturday, just as other food entries are handled this year.

Fair publicity – Fair publicity should be released at the end of the month. The fair website should be totally updated with 2023 fair information by the end of the month. The final fair flysheet and BBQ flyer should go out with the meeting minutes.

The next fair meeting is **Thursday, March 16, 2023 at 7:30pm by conference call.**

Adjournment – It was moved by Rick, seconded by Noel and passed to adjourn the meeting. The fair meeting was adjourned at 8:07pm.

Reminders for the next meeting:

- Read the minutes of this meeting and be ready to vote on approving/correcting them. Please send any corrections to Noel Keller (nkeller91711@gmail.com).
- Look at the meeting agenda on the website and be prepared.
- If you want to be a fair Chair, contact the fair director over the position before the meeting.

Respectfully submitted,
Noel Keller