

**San Gabriel Valley 4-H Fair**  
**Board Meeting Minutes – Thursday, March 18, 2021**  
Conference call (605) 475-3220 Access Code 758600#

2021 Youth Fair Executive Director Ema Straser called the meeting to order at 7:36pm. Ema led the Pledge of Allegiance and the 4-H Pledge.

**Roll Call and Quorum Check** – Attendance was taken and it was determined that a quorum for the meeting was present.

Those who attended the conference call included:

Noel Keller	Dee Keese	Judylynn Pelling	Patrick Kam
Erin Murdoch	Ema Straser	Rick Herbert	Sophie Loewner
Lisa Loewner	Sara Castiglione		

**Minutes Approval** – It was moved by Judylynn, seconded by Rick and passed to accept the minutes of the Feb. 18, 2021 fair board meeting as published.

**Treasurer’s Report** – Johanna sent a report that there were no expenses and no income since our last fair meeting, resulting in a continuing current balance as of Jan. 31 of \$12,065.53. It was moved by Rick, seconded by Patrick and passed to accept the Treasurer’s Report as presented.

**Old Business**

1. Flysheet is up on the website
2. Honor Court interviews were held on Saturday, March 13
3. Noel ordered the fair awards. Since we have the ribbons ordered for the 2020 fair still available (due a delay in getting the ribbons from the vendor closed for the pandemic), only trophies and plaques are needed and being ordered this year. Project trophies and the Sweepstakes trophy for last year should be delivered to the Keese Residence along with the fair entries for this year. The fair awards for this year will be delivered to Dee with the Pomona Valley club entries. Dee will arrange for the engraving for the Project trophies earned by SSG district clubs; Noel will arrange for the engraving for the Project trophies earned by the NSG district clubs.

**New Business**

**1. Fair Director Reports**

**Activities** – If the Hear Me Speak Show, Cat Show or the Talent Show are to be held on Zoom, the zoom room link will be sent to the fair planning committee members and the club leaders for distribution. There must be at least three entries for any of these shows to be held. To perform in the Hear Me Speak Show or the Talent Show, a member must complete and submit an entry form for the performance by the April 1 (postmark) deadline. Once we know if a show will be held, an announcement will go out with a schedule. We will allow YouTube video entries for the Hear Me Speak Show and the Talent Show.

**Administration** – Rick reminded everyone that two copies of entry forms are due April 1 (postmark) with a club check, enrollment form, club roster and project list. These should be mailed to him.

2. **Tape on entry tags** – Need to advise Club Community Leaders and Project Leaders to let their member know not to tape the entry tags. It is the job of the youth directors to fold and tape the entry tags after entering the project into the fair.

3. **Video of fair entries** – It is unknown at this time if a video of the fair entries will be made this year.
4. **Changes to current fair plans due to any new COVID-19 restrictions** – none
5. **Primary Department Entries** – The number of entries allowed this year by a Primary member was discussed. It was moved, seconded and passed to limit the number of entries by a Primary member to 10 items for the Primary Department this year. The 3 entry limit for Primary classes will not be observed this year.
6. **Changes to the Fair Flysheet** – The fair flysheet will be updated with some of the information from this meeting and put on the fair website. The updates will include the limit of 10 entries for the Primary Department, that no food entries will be accepted for the fair and that the drop off time for fair entries on Friday, April 16 is 4:30-7:30pm.
7. **April Fair Planning meeting** – not needed so canceled

**Adjournment** – It was moved by Rick, seconded by Sophie and passed to adjourn the meeting. The fair meeting was adjourned at 8:20pm.  
The next fair meeting is **Thursday, May 20, 2021 at 7:30pm by conference call.**

**Reminders for the next meeting:**

- Read the minutes of this meeting and be ready to vote on approving/correcting them. Please send any corrections to Noel Keller (nkeller91711@gmail.com).
- Look at the meeting agenda on the website and be prepared.
- This will be a fair evaluation meeting. At this meeting, the youth and adult Executive Directors for the next fair are usually elected.

Respectfully submitted,  
Noel Keller