

**San Gabriel Valley 4-H Fair
Board Meeting – Thursday, April 18, 2019**
Conference call only (605) 475-3220 Access Code 758600#

Youth Fair Executive Director Nikki Yunker called the meeting to order at 7:41p.

The Pledge of Allegiance was led by Efrain and the 4-H Pledge was led by Dee.

Roll Call and Quorum Check – Attendance was taken and a quorum was present.

Those who attended the meeting in person or on the conference call included:

Marjorie Rodriguez	Dee Keese	Nikki Yunker	Judylynn Pelling
Marina Krishmar	Mary Lash	Noel Keller	Lisa Loewner
Danielle Sevilla	Efrain Sevilla	Ema Strasser	

Minutes Approval – It was moved by Marina, seconded by Efrain and passed to accept the minutes of the March 21, 2019 fair board planning meeting as published, with the clarification correction that the fair checking account was not closed and then reopened, plus a check was written but not recorded for the period because the check had not been cashed yet. It was the county council checking account that had to be closed and reopened.

Treasurer’s Report – Johanna reported that there was no fair income since her last report but expenses of \$17 for the Honor Court and \$895.40 for award and ribbons, resulting in a current balance for the fair account of \$12,497.64. It was moved by Marjorie, seconded by Efrain and passed to accept the Treasurer’s Report as presented.

Old Business

Recycling at the Fair – Judylynn reported that her club member, who did the recycling for the fair last year, cannot do it for this year. Judylynn will try to set up something for recycling at the fair.

Fair Venue for 2020 – Reminder - A few other possible venues for the 2019 fair were discussed at the start of the year in September, but it was too late to consider the venues without more specific information. At that time, it was decided to use the 2018 venue for this year’s fair and if we want to consider other venues we should start this spring so that it can be decided in May 2019 where the 2020 fair will occur. Normally venues need to be arranged several months (perhaps even a year) before the event. Rather than setting up a committee to investigate other possible fair venues, it was suggested that individuals should investigate possible venues and be ready to report their detailed findings at the May fair evaluation meeting so a decision can be made at that time. The individuals should check for the availability of the venue for the specific weekend of our 2020 fair (April 24, 25, 26). They should know the costs and specific offerings of the venue (livestock area, kitchen, display and activity space, eating area, parking, time available, restrictions, etc.). We will remind fair planning committee members about this task at each of our fair planning meeting before the May fair evaluation meeting.

New Business

Fair Director Reports – no reports given

Approval of Fair Program Handout & Air Evaluation Form

Prior to this meeting, Peter emailed out a copy of his latest draft for the fair program. Comments were given to him, corrections made and another version was sent out. Danielle moved, Noel second and it was passed to approve the latest fair program version with a few corrections on the time for the school being open on Saturday and when the entries needed to be ready for judging on Saturday morning.

At our March fair meeting it was voted that we use the same evaluation form and procedure as last year.

Nominations for 2020 Fair Executive Directors – Danielle nominated Dee and Nikki to be the 2020 Executive Fair Directors. There were no other nominations at this time. Other nominations can be made at the May fair meeting. The election for the youth and adult 2020 SGV 4-H Fair Executive Directors will be held at the May fair meeting.

Department Entry Forms & Club/Project Enrollment Forms submitted – this will be done after the meeting is adjourned.

Review Entry, Judging and Award Processing Procedures – this will be done by Judylynn after the meeting is adjourned. She will emphasize that the same unique number needs to be placed on the entry tag, entry form and the judging sheet for each entry. The number should be listed in red. The judging sheets should be set up before the entry check in on Friday. Fair departments should be set up and ready to accept entries by 4:30p on Friday. It was mentioned that judges should be sure to leave comments on the entry tags after the evaluation is complete. No Red or White ribbons should be awarded without comments about how to improve the entry. Even Blue ribbon and rosette winners should receive comments from the evaluators (judges).

Fair Awards – Fair project trophies from last year were returned by clubs. Noel brought the awards and ribbons ordered for this year to deliver to the Awards chair.

Adjournment – It was moved by Marina, seconded by Efrain and passed to adjourn the meeting. The fair meeting was adjourned at 8:04pm.

The next fair board meeting is **Thursday, May 16, 2019 at 7:30pm at Mary Lash's home in Downey**. The meeting is also available as a conference call.

Reminders for the next meeting:

- Read the minutes of this meeting on the fair website and be ready to vote on approving/correcting them. Please send any corrections to Noel Keller.
- Look at the meeting agenda on the fair website and be prepared.
- This is the evaluation fair meeting after the fair. Bring your comments about the 2019 fair and how we could make the 2020 fair even better. The youth and adult Executive Director for the 2020 fair will be elected. The location for the 2020 fair will be decided.
- If you cannot attend this meeting, please send your ideas and suggestions to Nikki and/or Dee before the meeting so your ideas and suggestions can be presented.

Respectfully submitted,
Noel Keller, SGV 4-H Fair Secretary