

**San Gabriel Valley 4-H Fair
Board Meeting – May 19, 2016**

at Mary Lash's home (9497 E Foster Road, Downey, CA)

Meeting was called to order at 7:37pm by youth Executive Director Camille Norczyk. Camille led the Pledge of Allegiance and the 4-H pledge.

Roll Call and Quorum Check – An attendance sheet was passed around and those attending on the conference call were noted. It was determined that a quorum for the meeting was present. The meeting Ground Rules were posted on the wall.

Treasurer's Report – Mary Lash gave the Treasurer's Report as follows:
2016 SGV 4-H Fair income was \$5,315.00, expenses were \$5,994.21 resulting in a deficit of \$679.21, up to this point. There are no outstanding known fair bills. Additional fair income from pizza fundraisers by PVP and Greenleaf 4-H clubs have not been determined or received yet. The April 2016 bank balance was \$14,007.63. Judylynn Pelling moved, Rick Herbert seconded and it passed to accept the Treasurer's Report and file it for audit. According to the fair Policies and Procedures Manual, all bills for the fair will be presented for payment by June 20th of the fair year. If you don't submit the fair bills by the deadline, you are held responsible for the expense. Bob Sylvest mentioned that the costs for the awards for the fair next year will probably be half to two-thirds less than this year, due to the leftovers from fewer entries this year. There was some discussion on how to make the fair be more balanced financially where the income would equal the expenses. Some suggestions follow:

- raise the price of a basic entry from \$1.00 to perhaps \$1.50 or \$2.00
- have more fundraisers for the fair expenses
- pay less for the awards, which seem to be a large expense
- try to order only the awards needed for that year
- charge more for some of the activities at the fair
- encourage more entries to the fair (San Bernardino County clubs, AV district clubs, SFV district clubs and non-participating NSG and SSG clubs). Perhaps send San Bernardino County a notice in the fall about the fair coming up in April and then reminders as the fair approached. Same for the other LA County non-participating clubs.

Minutes Approval – It was moved by Judylynn Pelling, second by Abigail Wright and passed to accept the minutes of the April 14th fair board meeting as posted on the fair website.

Old Business – none

New Business

Trophies and plaques – Noel Keller mentioned that PVP, Pomona Valley and ERHP have been given their engraved trophies and plaques from the 2017 fair. All award bills have been paid.

Election of 2017 SGV 4-H Fair Executive Directors – Camille Norczyk declined her nomination for 2017 youth Executive Director. Wesley Rich was nominated for the 2017 youth Executive Director. Judylynn Pelling moved, Victoria Rosenfield seconded and it passed that Marjorie Rodriguez be elected as 2017 adult SGV Fair Executive Director and Wesley Rich be elected as the youth Executive Director (pending Wesley's acceptance). Later in the meeting, Wesley texted

Rick and said he declined the position. It was decided to have an election for the 2017 youth SGV Fair Executive Director at our next fair board meeting in September.

Director Reports:

Home Economics – Victoria Rosenfield reported that she learned a lot being the Director of this area this year. She thanked Katherine Cao and Marjorie Rodriguez for all their help and guidance. She learned that judges should be arranged for earlier during the year. Members should be encouraged to read the handbook for guidelines on their entries. This year there was a problem with one clothing item coming in dirty.

General Plants and Animals – Judylynn Pelling reported that this area went well. There were lots of animals and enough judges. She was concerned that some animal entries were removed from the area early without permission.

Entries being removed from the fair early – It was noted by several people that several entries were removed early from the fair without permission. Some people would just take their entry when they left the fairgrounds. In some cases, members with livestock entries left without also helping to clean up their livestock area. There was a discussion about how to stop the taking entries away early, which is against the rules of the fair. The suggestions included the following:

- put up signs stating when the entries may be removed from the fairgrounds
- when an entry is checked in, mention when the entry may be removed
- have some special activities late on Saturday so people will want to stay longer at the fairgrounds (such as club Olympics competition, more elaborate award ceremony, announcing more of the special winners, etc.)
- encourage people to be more aware of the fair rules on removing their entries

Fair Event Survey – Bob Sylvest reported that there were 35 responses for the fair survey this year. He mentioned that there were 67 comments included in the survey. He will send Marjorie the comments for her to review and summarize for the next fair meeting in September. Bob presented a report which included the following statistics:

- most people found the fair to be what they expected
- the one best thing about the fair was:
 - poultry judge: good judge, great teacher
 - seeing friends not often seen
 - project displays (but seemed to be fewer that last year)
 - archery contest
 - cooperation among participants and judges
 - responsible young people taking lead roles (esp. pint-sized auctioneer)
 - energy and camaraderie at food auction
 - making the hobby horse
- about a third remembered the fair theme
- areas that need attention for more improvement next year were pre-fair publicity, food, large livestock, dog competition and opportunity table
- areas that need some attention for improvement next year were small livestock, cat competition, activities for younger members, horse demonstration, talent show and food auction
- Why did you attend? “Had a responsibility” was first with “Wanted to see the entries” second.
- of those who indicated their club, PVP had the most participation in the survey (about 90%)

Fair Directors needing to be approved Volunteers – It was noted that the fair Manual states on page 13 that “Adult directors should be approved 4-H volunteers for the fair year”. We noted that it didn’t say “must”. This year some of the Directors were not approved volunteers. Should we try to change the Manual or just require that adult directors be approved 4-H volunteers? This year we seemed to be short people who were willing to fulfill director duties. In some cases, directors had to be replaced at the last minute. It was difficult to find any replacements on such short notice. Dee asked Dawn in the 4-H county office if the office had a policy about fair directors being approved 4-H volunteers, but Dee had not yet received a reply to that question. There was a discussion about getting more approved 4-H volunteers. Everyone seemed to agree that it was appropriate for the directors to have gone through the fingerprinting process for the safety of the youth members. 4-H volunteers do not have to lead projects. They can be considered resource volunteers for the club or county. When we hear the response from the county office, we will discuss this further. As we think about nominations for fair area directors for next year, we should try to nominate approved 4-H volunteers first.

Adjournment - The fair meeting was adjourned at 9:06pm.

Those who attended this meeting included the following:

Noel Keller	Marjorie Rodriguez	Judylynn Pelling	Catherine Wright
Camille Norczyk	Mary Lash	Victoria Rosenfield	
Abigail Wright	Elizabeth Wright	Rick Herbert	

Those who attended the meeting online included:

Julie Sylvest	Alexa Sutter	Georgia Pike	Amy Thornberry
Bob Sylvest	Marie Sutter	Phil Sutter	

The next fair board meeting is **Thursday, September 22, 2016** at the home of Mary Lash. Note that this is a week later than usual. The meeting date was adjusted due to county record book judging procedures occurring on the usual 3rd Thursday.

Reminders for the next meeting:

- Read the minutes of this meeting and be ready to vote on approving/correcting them.
- Bring nominations for the 2017 youth fair executive director and the other area fair directors, who will be elected at the September fair board meeting.
- Bring any suggestions for additions or updates for the fair Handbook or Manual for 2017.

Respectfully submitted,
Noel Keller