

San Gabriel Valley 4-H Fair

Board Meeting – Thursday, September 22nd, 2016

at Mary Lash's home (9497 E Foster Road, Downey, CA 90242)

Conference call (605) 475-3220 Access Code 758600#

Meeting was called to order at 7:30pm by youth Executive Director Camille Norczyk. Camille lead the American and 4-H pledges.

Roll Call and Quorum Check – An attendance sheet was passed around and the meeting quorum requirements were checked.

Meeting Ground Rules – The meeting ground rules were reviewed and discussed. It was decided to have the following continue as our fair board meeting Ground Rules

1. Respect other people's opinions
2. Be open-minded
3. No personal attacks
4. Listen to others
5. Have one speaker at a time
6. Encourage youth participation
7. No cross talk
8. Help keep the meeting on schedule.
9. Welcome newcomers
10. Keep the goals of the 4-H program in mind.

Treasurer's Report – Mary Lash reported the details of the 2016 fair income of \$5,994.21 and the expenses of \$5,994.21, which resulted in a loss of \$679.21. There is still some outstanding income to record for the 2016 SGV 4-H Fair from the pizza fundraisers. The fair account balance at the end of August, 2016 was \$14,606.08. Rick Herbert moved, Dee Keese seconded and it passed to accept the Treasurer's Report as presented.

Minutes Approval – It was moved by Dee Keese, second by Abigail Wright and passed to accept the minutes of the May 19, 2016 fair board meeting as posted on the fair website.

Old Business

Invoice for website – An invoice for the fair website was submitted by Peter Michel to Mary Lash as follows:

Domain name – sgv4hfair.com (5/13/16 – 5/13/17) \$14.99

Domain name – sgv4hfair.org (8/6/16 – 8/6/17) \$14.99

Web hosting service (11/1/16 – 10/31/17) \$120.00 Total \$149.98

It was moved by Dee Keese, seconded by Liliana Brown and passed to pay the invoice.

Chairs voting at fair meetings – It was moved by Dee Keese, seconded by Abigail Wright and passed that fair chairs would be allowed to vote at fair board meetings again this year.

Director election to be held at this meeting – It was moved by Dee Keese, seconded by Liliana Brown and passed to include the fair directors election in the agenda for this meeting. Although the election had not been included in the meeting agenda with the nominations of fair directors, the election had been announced in the prior fair board meeting minutes which were approved.

Order of Agenda – It was requested by Dee Keese to alter the order of the agenda items and approved to move the discussion of the fair theme to after the election of fair directors.

New Business

Election of Youth Fair Executive Director – Camille Norczyk and Wesley Rich were nominated. Wesley declined the nomination. It was moved by Rick Herbert, seconded by Mary Lash and passed to accept Camille Norczyk as the Youth Fair Executive Director by acclamation.

Nominations and election of the rest of the fair board directors – an almost full slate of directors was created without any positions with more than one nomination. Judylynn Pelling moved, Rick Herbert seconded and it was passed to accept by acclamation the following as 2017 SGV 4-H Fair Directors.

Assistant Executive Directors:

Youth – Michelle Sylvest Adult – Danielle Sevilla

General Plants and Animals Directors:

Youth - Kiran Ekanayake Adult – Isabel Alaniz

Home Economics Directors:

Youth – Katherine Cao Adult – Kathy Richards

Arts and Craft Directors:

Youth – Georgia Pike Adult – Amy Thornberry

General and Other Projects Directors:

Youth – Wesley Rich Adult – Patrick Kam

Primary Projects Directors:

Youth – Liliana Brown Adult – William Brown

Small Livestock Directors:

Youth – Lucia Brown Adult – Shannon Penicks

Large Livestock Directors:

Youth – (vacant) Adult – Betty Gregory (need to confirm)

Activities Directors:

Youth – Megan Okamoto Adult – Debbie Treadwell

Finance Directors:

Youth – Elizabeth Wright Adult – Mary Lash (and Johanna Stewart, added later
during this meeting)

Administrative Directors:

Youth – Alexa Sutter Adult – Judylynn Pelling

We still need a Youth Director for Large Livestock.

Camille reminded the new directors that their area will be expected to help set up the fair and be ready to receive entries on the Friday of the fair and be there on Saturday during the fair until the cleanup of their area is completed. Everyone is encouraged to help others during the fair.

Call for 2017 SGV 4-H Fair theme – The following are suggestions so far for the 2017 fair theme:

Rodeo ropes and ribbon hopes

Best in the West

Ticket to Fun

Dare to Discover

4H building foundations future

Country in the big city

Please bring any additional theme suggestions to the next fair board meeting when the fair theme will be decided.

Fundraising – To raise some money for the fair expenses, Camille suggested that we consider having some ads in our fair program for local restaurants. She will contact some restaurants in the Chino area about this. Peter Michel offered to set up a template for the ads. We might consider different sizes of ads with different costs.

Updates to the fair Handbook and procedures manual – Bring your comments and suggestions for updates to the SGV 4-H Fair Handbook and the SGV 4-H Fair Procedures and Policies Manual to the next fair board meeting for discussion.

One or two day fair – It was noted that at our September 18th, 2014 fair board meeting it was passed to have a one-day fair for the next three year so that there would be time to evaluate a one-day fair and determine if it can work successfully. In the approved minutes of that meeting it was further clarified that we had had a one-day fair for the last two years and after the next three years, we could re-evaluate the one or two day fair issue for the 2018 fair.

Fair Adult Finance Co-Director – It was moved by Dee Keese, seconded by Elizabeth Wright and passed to accept by acclamation Johanna Stewart as Finance Co-Director with Mary Lash.

Adjournment - The fair meeting was adjourned at 8:25pm.

The next fair board meeting is **Thursday, October 20th** at 7:30pm at the home of Mary Lash.

Reminders for the next meeting:

Read the minutes of this meeting and be ready to vote on approving/correcting them

Bring your ideas for the 2017 SGV 4-H Fair theme

Bring your nominations for the fair 2017 Department Chairs (the election will be at the mtg.)

or email the chair nominations to Camille Norczyk (camille.612@hotmail.com) in advance of the meeting

Bring your comments/suggestions for updates to the fair Handbook and/or Procedures Manual

Those who attended this meeting included the following:

Peter Michel	Noel Keller	Marjorie Rodriguez	Camille Norczyk	Mary Lash
Abigail Wright	Wesley Rich	Sazhare Lawton	Johanna Stewart	Rick Herbert
Ashlyn Spaziano	Elizabeth Wright	Catherine Wright	Dee Keese	

Those who attended the meeting online included:

Georgia Pike Alexa Sutter Liliana Brown William Brown Judylynn Pelling Lucia Brown

Respectfully submitted, Noel Keller