

**San Gabriel Valley 4-H Fair
Board Meeting – September 24th, 2015**
at Mary Lash’s home (9497 E Foster Road, Downey, CA)

Meeting was called to order at 7:01pm by youth Executive Director Camille Norczyk. Camille lead the American and 4-H pledges.

Introductions – Rick Herbert moved, Wesley Rich seconded and it passed to postpone introductions at this time. Not many people had arrived for the meeting at this time.

Roll Call and Quorum Check – An attendance sheet was passed around and the meeting quorum requirements were checked. In a short time, enough people had arrived to satisfy the quorum requirements and the meeting was continued. Those participating in the meeting were reminded that only 2015 fair directors were allowed to vote at this meeting.

Treasurer’s Report – Mary Lash reported the details of the 2015 fair income of \$5,212.36 and the expenses of \$5,934.36, which resulted in a loss of \$723.00. There is still some possible outstanding income to record for the 2015 SGV 4-H Fair. The fair account balance at the end of August, 2015 was \$15,174.91. Rick Herbert moved, Judylynn Pelling seconded and it passed to accept the Treasurer’s Report as presented. Report is attached at end of these minutes.

Invoice for website – An invoice for the fair website was submitted by Peter Michel to Mary Lash as follows:

Domain name – sgv4hfair.com (5/13/15 – 5/13/16)	\$14.99	
Domain name – sgv4hfair.org (8/6/15 – 8/6/16)	\$14.99	
Web hosting service (11/1/15 – 10/31/16)	\$120.00	Total \$149.98

It was moved by Victoria Rosenfield, seconded by Rick Herbert and passed to pay the invoice.

Minutes Approval – It was moved by Danielle Sevilla, second by Rick Herbert and passed to accept the minutes of the May 21st fair board meeting as posted on the fair website.

Old Business

Review of fair evaluations and suggestions from the prior fair – The committee decided that nothing further needed to be discussed from last year’s evaluation of the fair. The new features of the Show Your Talent opportunity and the Create an Entry Reflecting the Fair Theme category went well so the committee agreed that they should be continued for this fair.

Missing 2015 club trophy – The Table Setting fair trophy was not located over the summer and a club did earn it for the 2015 fair. Victoria Rosenfield will look to see if she could possibly still have the trophy. Rick Herbert moved, Kathy Richards seconded and it passed that if the Table Setting fair trophy is not found by the October fair board meeting, the Table Setting trophy will be replaced.

New Business

Should Department Chairs be allowed to vote at fair board meetings? – The committee discussed the pros and cons of this topic. Chairs could provide good input. It might encourage chairs to attend the fair board meetings. Some issues directly affect the chair’s department.

Chairs voting might increase the possibility of club vote loading. It was moved by Danielle Sevilla, seconded by Judylynn Pelling and passed to think about this topic further and vote on it at the October fair meeting.

Meeting Ground Rules – It was moved by Judylynn Pelling, seconded by Rick Herbert and passed to have the following as our fair board meeting Ground Rules

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|------------------------------------|--|
| 1. Respect other people’s opinions | 6. Encourage youth participation |
| 2. Be open-minded | 7. No cross talk |
| 3. No personal attacks | 8. Help keep the meeting on schedule. |
| 4. Listen to others | 9. Welcome newcomers |
| 5. Have one speaker at a time | 10. Keep the goals of the 4-H program in mind. |

Nominations and election of the rest of the fair board directors – a full slate of directors was created without any positions with more than one nomination. Judylynn Pelling moved, Rick Herbert seconded and it was passed to accept by acclamation the following as 2016 SGV 4-H Fair Directors.

Assistant Executive Directors:

Youth – Shannon Chen	Adult – Danielle Sevilla
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General Plants and Animals Directors:

Youth - Abigail Wright	Adult – Judylynn Pelling
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Home Economics Directors:

Youth – Katherine Cao	Adult – Victoria Rosenfield
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Arts and Craft Directors:

Youth – Sarah Yeck	Adult – Dixie Yeck
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General and Other Projects Directors:

Youth – Wesley Rich	Adult – Shelly Roth
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Primary Projects Directors:

Youth – Liliana Brown	Adult – William Brown
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Small Livestock Directors:

Youth – Elizabeth Wright	Adult – Dee Keese
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Large Livestock Directors:

Youth – Alexa Sutter	Adult – Betty Gregory
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Activities Directors:

Youth – Megan Okamoto	Adult – Debbie Treadwell
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Finance Directors:

Youth – Meghan Tahbaz	Adult – Mary Lash
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Administrative Directors:

Youth – Julie Sylvest	Adult – Rick Herbert
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One or two day fair – At our September 18th, 2014 fair board meeting it was passed to have a one-day fair for the next three year so that there would be time to evaluate a one-day fair and determine if it can work successfully. In the approved minutes of that meeting it was further clarified that we had had a one-day fair for the last two years and after the next three years, we could re-evaluate the one or two day fair issue for the 2018 fair. It was moved by Danielle Sevilla, second by Rick Herbert and then retracted that we reaffirm that one day fair decision and not vote this year on a one or two day fair. There was no motion to change to a two day fair for this year.

Fundraising – We lost money running the fair last year. Perhaps we should consider doing some fundraising this year to help cover the expenses of the fair. It was suggested that we ask each club in the NSG and SSG districts to do some special fundraising for the SGV fair. Each club could decide how they would do the fundraising. It was suggested that there should be a goal amount set for the clubs. Some concern was mentioned that small clubs barely can raise money enough for their own club expenses and having to raise additional money for the fair would be difficult. It was suggested that another option would be to ask for donations from businesses and other contacts. It was decided that we needed a clarification from the county 4-H office about the procedures for seeking donations and doing fundraising for the fair. Marjorie Rodriguez said she would contact Keith Nathaniel in the county 4-H office about this. It was decided to discuss this further at the next fair board meeting.

Adjournment - The fair meeting was adjourned at 9:01pm.

The next fair board meeting is **Thursday, October 15th** at 7:30pm at the home of Mary Lash.

Reminders for the next meeting:

Read the minutes of this meeting and be ready to vote on approving/correcting them

Bring your ideas for the 2016 SGV 4-H Fair theme

Bring your nominations for the fair 2016 Department Chairs (the election will be at the mtg.)

or email the chair nominations to Camille Norczyk (camille.612@hotmail.com) in advance of the meeting

Those who attended this meeting included the following:

Victoria Rosenfield	Noel Keller	Marjorie Rodriguez	Camille Norczyk
Judylynn Pelling	Mary Lash	Wesley Rich	Kathy Richards
Danielle Sevilla	Rick Herbert	Abigail Wright	Elizabeth Wright
Rob Wright	Catherine Wright		

Those who attended the meeting online included:

Meghan Tahbaz	Bob Sylvest	Debbie Treadwell	Alexa Sutter
Michelle Sylvest	Julie Sylvest	Shannon Chen	Katherine Cao
Megan Okamoto	Ru Ekanayake		

Respectfully submitted,
Noel Keller

Approved – October 15, 2015

Sept. 24, 2015

Fair Financial Report 2015

Date	Debit	Amt.
3/12/2015	Chino Fairgrounds	\$ 2,335.00
9/18/2014	Peter Michel- Web Site	\$ 129.98
4/16/2015	Action Awards	\$ 984.95
4/16/2015	Sports Pins Int.	\$ 313.20
4/26/2015	Scott Williams-BBQ supplies-	\$ 152.00
4/26/2015	Johanna Stewart- cash- Food- BBQ	\$ 340.00
4/25/2015	Mike Spaziano- Food-ck	\$ 403.96
4/9/2015	Mary Lash- Cash for cash box	\$ 300.00
4/25/2015	Debbie Treadwell- Chicken- ck	\$ 306.60
5/20/2015	Debbie Treadwell- Activities	\$ 206.89
4/28/2015	Mike Fitzgerald-Dry Ice	\$ 30.00
5/11/2015	Bob Sylvest- Awards	\$ 68.00
5/22/2015	Action Awards	\$ 363.78
	Total Expenses	\$ 5,934.36
	CREDIT	
	Opportunity Table	\$ 303.00
	Silent Auction	\$ 364.00
	Concession	
	Concession Booth	\$ 415.00
	Sold Food to Camp	\$ 197.36
	BBQ 67 tickets	\$ 670.00
	Fair Entry Fees	
	Greenleaf	\$ 67.00
	Eagle Rock	\$ 53.00
	Harbor Lights	\$ 33.00
	Palos Verdes Penn.	\$ 455.00
	Alvord AG	\$ -
	Glen Avon	\$ 9.00
	Pomona Valley	\$ 125.00
	Late Entries	\$ 12.00
	L.A. County Cash for camp	
	Auction & Baskets	
	HobbyHorse	\$ 300.00
	Donations	\$ 1,222.00
	Concession expense donation- Murdock	\$ 800.00
	Awards expense donation- Goat Trophy	\$ 95.00
	Total Income	\$ 5,212.36
2/9/2015	Deposit	\$ 95.00
4/9/2015	Deposit	\$ 800.00

Fair Financial Report 2015

4/9/2015	Deposit	\$	40.00
4/20/2015	Deposit	\$	505.00
4/20/2015	Deposit	\$	699.00
4/29/2015	Deposit	\$	2,495.00
4/29/2015	Deposit	\$	489.36
5/20/2015	Deposit	\$	89.00
	Total Deposits	\$	5,212.36
	SUMMARY		
	Total Expenses	\$	5,934.36
	Total Income	\$	5,212.36
	Difference -	\$	(723.00)

Bank Balance as of April 30, 2015	\$	16,034.86
Bank Balance as of May 31, 2015	\$	15,174.91
Bank Balance as of June 30, 2015	\$	15,174.91
Bank Balance as of July 31, 2015	\$	15,174.91
Bank Balance as of Aug 30, 2015	\$	15,174.91